



**Change Log Form**

GENERAL INFORMATION				
<b>Course Developer Manager**</b>		Drenusha Berisha		
<b>Department*</b>		Training Development Department		
<b>Date*</b>		12/08/17		
<b>Course details*</b>		<b>Course name:</b>	<b>Language:</b>	<b>Current Version:</b>
		ISO 22301 Lead Implementer	English	3.0
				<b>Previous Version:</b>
				2.3
<b>Day 1:</b>				
<b>Slide Number</b>		<b>Slide Description:</b>	<b>Modifications:</b>	<b>Comments</b>
<i>Current version</i>	<i>Previous version</i>			
No.9	No.7	Some Industry Survey Results	Changed, added and presented information in a different form	
No.10	N/A	Financial Costs of Business Disruptions	New Slide	
No.	No.38	Slide Notes Extension	Slide deleted, notes with some changes moved to previous slide (slide 31 in the new version)	
No.	No.42	Slide Notes Extension	Slide deleted	
No.56	No.63	Business Continuity & Disaster Recover	Added Notes	

No.57	N/A	Business Continuity & Disaster Recover	New Slide	
No.	No. 76	Slide Notes Extension	Slide deleted, notes with some changes moved to previous slide (slide 69 in the new version)	
No.70	No.	Project Success	New Slide	
No.	No.80	Slide Notes Extension	Slide deleted, notes moved to previous slide (slide 73 in the new version)	
No. 75	No.82	Choose a Methodological Framework to Manage the BCMS Implementation Project	Switched the two first activities of the “do phase,” namely the business impact analysis and risk assessment	As a result, the places of the sections are also changed
No.	No.91 & 92	Slide Notes Extension	Slides deleted, notes moved to previous slide (slide 83 in the new version)	
No.86		Understanding of Mission, Objectives, Values and Strategies	New Slide	
No. 84	No.93	Understanding the organization	Modified one of the activities	1.2.6 Interdependence & Interested parties
	No.95	Slide Notes Extension	Slide deleted, notes were added and moved to previous slide (slide 85 in the new version)	
	No.99	Slide Notes Extension	Slide deleted, notes moved to previous slide (slide 88 in the new version)	
No.90		Identification of Key Parameters	New Slide	



No.91		Identification of Key Parameters	New Slide	
No.93		Analysis of Interdependence and Interested Parties	New Slide	
No.94		Interdependence	New Slide	
No.95		Interdependence of Organization	New Slide	
No.96		Interested Parties	New Slide	
	No.103	Slide Notes Extension	Slide deleted, notes were modified and moved to previous slide (slide 100 in the new version)	
	No.105	Slide Notes Extension	Slide deleted, notes were added and moved to previous slide (slide 97 in the new version)	
No.99		Interested Parties	New Slide	
	No.106	Slide Notes Extension	Slide deleted, notes moved to previous slide (slide 101 in the new version)	
	No.112	Slide Notes Extension	Slide deleted, notes moved and modified to previous slide (slide 106 in the new version)	
No.112	No.118	Section 7	Changed the order within the section, and added "Targets and gap analysis report"	The list of activities was changed
No.119		Gap Analysis	New Slide	



	No. 126	Slide Notes Extension	Slide deleted, notes moved and modified to previous slide (slide 120 in the new version)	
No. 123		Gap Analysis	New Slide	
No. 136		Defining the BCMS Scope	New Slide	
<b>Day 2:</b>				
<b>Slide Number</b>		<b>Slide Description:</b>	<b>Modifications:</b>	<b>Comments</b>
<i>Current version</i>	<i>Previous version</i>			
No.	No.5	Slide Notes Extension	Slide deleted, notes moved and modified to previous slide (slide 4 in the new version)	
No.	No.8	Slide Notes Extension	Slide deleted, notes moved and modified to previous slide (slide 6 in the new version)	
No. 10	N/a	BCMS Project Manager	New Slide	
No. 14	No. 15	Determination of Resource Requirements for the BCMS Project	Information is presented in a table, and new info is added	
No.21	No.	Role of the Top Management for BCMS	New Slide	
No.	No.22	Slide Notes Extension	Slide deleted, notes moved to previous slide (slide 20 in the new version)	
No.	No.28	Slide Notes Extension	Slide deleted, notes moved to previous slide (slide 26 in the new version(	



No.	No.29	Business Continuity Policy Definition	Slide deleted. Information from the slide was added to notes of the slide 26 in current version.	
	No.57	Slide Notes Extension	Slide deleted, notes moved to previous slide (slide 52 in the new version)	
No.53		BCMS Documents	New Slide	
	No.62	Slide Notes Extension	Slide deleted, notes moved to previous slide (slide 57 in the new version)	
No.58		Creation of Templates	New Slide	
No.68		Document Register	New Slide	
No.	No.125	Slide Notes Extension	Slide deleted, notes modified and moved to previous slide (slide 90 in the new version)	
No.97		Risk Identification	New Slide	
No.98		Risk Identification	New Slide	
No.99		Risk Identification	New Slide	
No.100		Risk Identification	New Slide	
No.101		Risk Identification	New Slide	
No.102		Vulnerability Assessment	New Slide	
No.103		Vulnerability Analysis Chart	New Slide	
No.105	No.134	Risk Analysis Approach and Methods	Changed the content of the slides and notes	
No.116		Risk Assessment	New Slide	
No.118		Section 15	Added one activity	



	No.96	Slide Notes Extension	Slide deleted, notes modified and moved to previous slide (slide 120 in the new version)	
No. 123		Business Impact Analysis	Modified the list of activities	
No. 125		Understanding the Impact Criticality	New Slide	
No. 130		Cost of Disruption vs Cost of Recovery	New Slide	
No. 133		Worst Case Scenario	New Slide	
No. 135		Collecting the Data	New Slide	
No. 136		Collecting the Data	New Slide	
No. 137		Evaluation of the Impacts	New Slide	
No. 138		Evaluation of the Impacts	New Slide	
No. 143		RTO	New Slide	
No. 144		Identification of the Business Continuity Objectives	Added notes	
No. 145		Prioritized Activities Documentation	Modified Notes	
No. 147		Analysis of the Data	New Slide	
No. 148		Analysis of the Data	New Slide	
No. 149		Analysis of the Data	New Slide	
No. 150		Analysis of the Data	New Slide	
No. 155		Business Impact Analysis	New Slide	



<b>Day 3:</b>				
<b>Slide Number</b>		<b>Slide Description:</b>	<b>Modifications:</b>	<b>Comments</b>
<i>Current Version</i>	<i>Previous version</i>			
No.5	No.5	Business Continuity Strategy	Changed the content of the slide and added information (notes)	
No.7	N/A	Analysis of BC Strategy Options	New Slide	
No.32	No.	Implementation of Protection & Mitigation Measures	New Slide	
No.	No.41	Slide Notes Extension	Slide deleted, notes modified and moved to previous slide (slide 42 in the new version)	
No.59		Section 19	Changed the order within the section, and added "Incident Management Structure"	
No.65		Incident Management Structure	New Slide	
No.66		Incident Management Plans	New Slide	
No.67		Incident Management Plans	New Slide	
No. 68		Incident Management Response	New Slide	
No.71	No.65	Detection of Incidents	Changed the content of the slide and added notes	
	No.70	Escalation of an Incident	Deleted the slide	



No.76		Incident Escalation	New Slide	
No.77		Incident Escalation	New Slide	
No.84	No.77	What Is an Emergency?	Changed the slide(notes remained the same)	
No.85		Emergency Management Flow	New Slide	
No.88	No.78	Objectives of an Emergency Response Plan	Changed the way information is presented (content is the same)	
No.87	No.79	Emergency Response Plan	The content and notes were altered	
No.102		A Crisis Management Team	New Slide	
	No.96	Crisis Management deals with Complexity	Slide 96 was removed, and its notes were added to slide 103 in the current version	
No.108		Section 22	Section 23 (Restoration Plan) was merged into section 22; IT recovery and Restoration plan	<i>Slides 120, 121, 122, 123 in the previous version have been merged and presented through slides 124 &amp; 125 in the current version</i>
No.133		Rules of Efficient Communication	New Slide	
	No.139	Slide Notes Extension	Slide deleted, notes modified and moved to previous slide (slide 138 in the new version)	
No.143		Communication Activity	New Slide	
No.146		A Communication Cascade	New Slide	





<b>Day 4:</b>				
<b>Slide Number</b>		<b>Slide Description:</b>	<b>Modifications:</b>	<b>Comments</b>
<i>Current Version</i>	<i>Previous version</i>			
No.6	N/A	Exercising and Training	New Slide	
No. 11	N/A	Creation of an Exercise & Test Plan	New Slide	
No. 12	N/A	Creation of an Exercise & Test Plan	New Slide	
No. 13	N/A	Creation of an Exercise & Test Plan	New Slide	
No. 14	N/A	Creation of an Exercise & Test Plan	New Slide	
No. 19		Conducting an Exercise/Test Activity		The content on slides 18 and 19 in the previous version was moved to slide 19 in current version
No.33		Performance Measurement	New Slide	
No.57		Planning the Activities		Information on the slide 59 from the previous version was added to slide 55 of the current version (slide 59 in the previous version was deleted).
No.60	No.62	Non-conformity	The content and notes were changed	
No.63		Section 27	Changed the order within the section, and merged activities	
	No.69	Slide Notes Extension	Slide deleted, notes modified and moved to previous slide (slide 66 in the new version)	
No.69		Management Review	Changed the order of the activities	

